

Adobe®

Acrobat® 4.0

Getting
Started



WINDOWS®
MACINTOSH

© 1999 Adobe Systems Incorporated. All rights reserved.

Adobe Acrobat 4.0 Getting Started Guide

This manual, as well as the software described in it, is furnished under license and may be used or copied only in accordance with the terms of such license. The content of this manual is furnished for informational use only, is subject to change without notice, and should not be construed as a commitment by Adobe Systems Incorporated. Adobe Systems Incorporated assumes no responsibility or liability for any errors or inaccuracies that may appear in this book.

Except as permitted by such license, no part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, recording, or otherwise, without the prior written permission of Adobe Systems Incorporated.

Adobe, the Adobe logo, Acrobat, the Acrobat logo, Acrobat Capture, Acrobat Catalog, Distiller, Acrobat Reader, Acrobat Search, Adobe Type Composer, Adobe Type Manager, ATM, FrameMaker, Illustrator, Minion, Myriad, PageMaker, PhotoShop, PostScript, and the tagline "If you can dream it, you can do it" are trademarks of Adobe Systems Incorporated. Microsoft, Windows, Windows NT, and ActiveX are either registered trademarks or trademarks of Microsoft Corporation in the U.S. and other countries. The QuickTime logo is a trademark of Apple Computer, Inc. Macintosh, Power Macintosh, QuickTime, AppleScript and TrueType are trademarks of Apple Computer, Inc. registered in the U.S. and other countries. OS/2 is a trademark of International Business Machines Corporation. Netscape and Netscape Navigator are trademarks of Netscape Communications Corporation. Macromedia Freehand is a trademark of Macromedia, Inc. CorelDRAW is a trademark of the Corel Corporation. UNIX is a registered trademark of the Open Group. Pentium is a trademark of Intel Corporation. All other trademarks are the property of their respective owners.

This product contains an implementation of the LZW algorithm licensed under U.S. Patent 4,558,302.

Mercutio 1.5.2, © Ramon M. Felciano, 1992-1998. All rights reserved.

This software includes software licensed from Verity, Inc., copyright 1994. All rights reserved. The address of Verity, Inc., is 894 Ross Drive, Sunnyvale, California 94089. Verity® and TOPIC® are registered trademarks of Verity, Inc. in the United States and other countries. English Electronic Thesaurus copyright 1993 by INSO Corporation. Adapted from the Oxford Thesaurus copyright 1991 by Oxford University Press and from Roget's II: The New Thesaurus copyright 1980 by Houghton Mifflin Company. All rights reserved. Reproduction or disassembly of embodied programs and databases prohibited.

© 1994 This software includes software licensed from RSA Data Security, Inc.

Written and designed at Adobe Systems Incorporated, 345 Park Ave, San Jose, CA 95110-2704.

Adobe Systems Europe Limited, Adobe House, Edinburgh EH11 4DU, Scotland, United Kingdom

Adobe Systems Co., Ltd., Yebisu Garden Place Tower, 4-20-3 Ebisu, Shibuya-ku, Tokyo 150, Japan

Notice to U.S. government end users. The software and documentation are "commercial items," as that term is defined at 48 C.F.R. §2.101, consisting of "commercial computer software" and "commercial computer software documentation," as such terms are used in 48 C.F.R. §12.212 or 48 C.F.R. §227.7202, as applicable. Consistent with 48 C.F.R. §12.212 or 48 C.F.R. §§227.7202-1 through 227.7202-4, as applicable, the commercial computer software and commercial computer software documentation are being licensed to U.S. government end users (A) only as commercial items and (B) with only those rights as are granted to all other end users pursuant to the terms and conditions set forth in the Adobe standard commercial agreement for this software. Unpublished rights reserved under the copyright laws of the United States.

Printed in the USA

Part number: 90012101 (1/99)

Contents

Getting Started

What's new in Acrobat 4.0	1
About support for Asian languages	3
About support for Eastern European and Middle Eastern languages	4
Resources for learning Acrobat	5
About the Acrobat package	7
System requirements	8
Registration	9
Installing and starting Acrobat (Windows)	9
Installing and starting Acrobat (Mac OS)	12
Managing plug-ins	15

Getting Started

Welcome to the Adobe® Acrobat® program—the essential tool for universal document exchange. You can use Acrobat to publish virtually any document in Portable Document Format (PDF). Documents in PDF preserve the exact look and content of the originals, complete with fonts and graphics, and they can be distributed by e-mail or stored on the World Wide Web, an intranet, a file system, or a CD-ROM for other users to view on Microsoft® Windows®, Mac OS, and UNIX® platforms.

What's new in Acrobat 4.0

Version 4.0 of Adobe Acrobat includes many improvements to the interface that streamline your work on PDF files. A tool bar and command bar give you easy access to both new and familiar Acrobat features, while the status bar provides quick ways to change the on-screen display. Floating palettes with bookmarks, thumbnails, annotations, signatures, articles, and destinations offer enhanced display, navigation, and editing functionality. And in addition to the menu bar at the top of the screen, Acrobat now provides context-sensitive menus with commands related to the item under the pointer.

Acrobat 4.0 also includes many new features:

Converting documents to PDF You can now simply drag and drop many popular file types to the Acrobat icon or Acrobat window to convert the files to PDF.

Microsoft Office macros Acrobat installs macros in the Windows versions of Microsoft Office applications so that you can create PDF files directly from those applications. The PDFMaker macro is installed for Microsoft Word® 97 and PowerPoint® 97; it can create PDF using Acrobat Distiller® or PDFWriter, and it supports new Acrobat features such as structured bookmarks. The PDFWriter macro works with Microsoft Word 95, PowerPoint 95, and Excel® 97.

Opening documents in Acrobat With the Open command in Acrobat for Windows, you can now open documents from many popular applications and convert them automatically to PDF.

Opening Web pages You can download HTML pages from the Web in Acrobat for Windows and convert the pages to PDF at the same time. Any links on the pages in PDF retain an association with the Web site so that you can click links to download additional pages quickly.

Distiller job options Distiller now provides more options for converting documents to PDF. You can use one of three predefined sets of job options to optimize PDF files for different purposes, and you can customize and save your own sets of job options. The 4.0 job options include the ability to manage color in your documents and even embed ICC profiles to maintain accurate color in PDF files from one ICC-aware application or output device to another.

CMYK color options With the Prepress dialog box in Acrobat, you can bypass any color management system and preserve the original CMYK and gray values in a PDF document if the file is to be used to make color plates for printing.

Annotations Acrobat provides an extensive array of annotation tools for marking up text and attaching notes and commentaries to PDF documents. You can create annotations in text, graphic, and audio formats, and even embed entire files.

Structured bookmarks You can use the new structured bookmarks to reorganize or delete content in PDF. Acrobat generates these bookmarks when you create PDF from a Microsoft Word file or from a Web page. You can also use structured bookmarks generated from Web pages to download additional pages.

Destinations You can create custom destinations to give other users the ability to navigate to specific named locations across PDF documents. These links are easier to maintain than links to pages because they are not affected by the addition or deletion of pages in the target document.

Digital signatures You can now add a digital signature to the current version of a PDF document in Acrobat for Windows. You can also see all the signatures that have been added to the document, check the validity of signatures, and go back to an earlier signed version of a document.

Document comparison Acrobat can now show you differences between analogous pages in two versions of a PDF document in Windows. It marks all differences on the pages, including content revisions and even subtle formatting changes you may not be able to see.

Page renumbering You can renumber pages in Acrobat in a variety of ways—for example, you can make the PDF numbering match the original document’s numbering.

Text formatting The table/formatted text select tool allows you to select tables and text in a PDF document and retain the original formatting when you copy (or import) them into other applications. You can specify vertical or horizontal format, the type of text flow, and whether you want ANSI (simple text) or Rich Text Format (RTF).

Support for other languages You can now create, view, and print PDF documents that have Japanese, Korean, Traditional Chinese, and Simplified Chinese text, even on a non-native system, as long as you have the proper support files installed. (The original documents must be authored on a native system.) You can create, view, and print documents that have Cyrillic, Eastern European, and Middle Eastern text on a native system, using the English-language version of Acrobat.

About support for Asian languages

In Acrobat 4.0, you can create, view, and print PDF documents that contain Japanese, Korean, Traditional Chinese, and Simplified Chinese text by installing the Asian support files. In Windows, install Acrobat with the custom installation, and select the Asian Language Support option. In Mac OS, use the custom installation, and select the Asian Language Kit and the Asian Language Distiller Extensions options.

All of the Acrobat features are supported for Asian-language text, with the following exceptions:

- In Windows, you can use Distiller to create PDF files from documents with Asian text on any system, as long as you have the Asian language support files installed, but you cannot use PDFWriter to create these files unless you are on a native-language system. In Mac OS, you can use either Distiller or PDFWriter to create files on any system, as long as you have the Asian language Kit installed. The original documents must be created on a native system.

- In Windows, you can use the Web Capture command in Acrobat to download Web pages with Japanese text, and you can use the Open command to convert some types of Japanese documents to PDF. To take advantage of these features, you must have the Acrobat Asian language files installed on your system, as well as the Japanese version of Internet Explorer Multilanguage Support (which you can find on the Microsoft Web site). These features are not available for the other Asian languages and are not available in Mac OS.
- The Acrobat Catalog tool, the Search command, the Compare Pages command, the Paper Capture feature, and the PDFMaker macro are not available for Asian text.
- You can use the text annotation tool to attach comments to Japanese text and the table/formatted text select tool to select Japanese text; these features are not supported for other Asian text. The text markup tools for highlighting, striking through, and underlining are not available for any Asian text.
- You can create forms that have Japanese text and fill in form fields with Japanese text. You can also use the digital signature feature in Japanese documents. These features are not available for other Asian text.

***Note:** Asian text in bookmarks, annotations, and the Document Info dialog boxes require support from the operating system to display correctly.*

About support for Eastern European and Middle Eastern languages

You can create, view, and print PDF documents in Acrobat 4.0 that contain Cyrillic text (including Bulgarian, Russian, and Ukrainian), Eastern European text (including Czech, Hungarian, and Polish), and Middle Eastern text (Arabic and Hebrew). If the fonts are embedded in the PDF documents, you can view and print the documents on any system. However, you must have the proper (language kit) fonts installed on a system to be able to create the documents, or to view or print them without the fonts being embedded.

Acrobat creates bookmarks for documents with Cyrillic, Eastern European, and Middle Eastern text, and you can use the text annotation tool to attach comments to the text. You can use the Find command to search for Cyrillic and Eastern European text. Other features in Acrobat 4.0 are not supported for these languages.

Resources for learning Acrobat

Adobe provides documentation and services for learning how to use Acrobat and for solving problems as you work with PDF files.

Acrobat documentation

The printed and online documentation in the Acrobat package get you up and running with Acrobat and should answer most of your questions:

Adobe Acrobat Getting Started Guide Contains information on system requirements and features in the program, and tells how to install the software on Windows and Mac OS systems. This guide is included in the package in printed form and as the introductory chapter of the online user guide.

Adobe Acrobat User Guide Provides detailed information on all Acrobat commands and features, for both Windows and Mac OS systems. This online user guide is designed to be used as a reference tool in your everyday work with Acrobat. To open the user guide, choose Acrobat Guide from the Acrobat Help menu.

The user guide has a table of contents with links you can click to go to particular chapters and sections. To go to the table of contents, click the First Page button  at the top of any page in the guide.

In addition, there are two indexes: a traditional book-type index and a full-text index generated by Acrobat Catalog®. To use the traditional index, click Index in the table of contents, or click the index icon  at the top of any page. Clicking a term in the traditional index takes you to the main discussion of that subject. To use the full-text index, choose Edit > Search > Query, or click the Search Query button  on the Acrobat command bar. When you search for a term in the full-text index, you go to the first occurrence of the subject; you can use the Find Again command to go to subsequent occurrences.

The Acrobat CD includes a print-on-demand version of the user guide, with the same material but on larger pages more suitable for printing. You can print pages from the online user guide, but if you're printing more than a few pages, you'll find it quicker and more efficient to print from the print-on-demand version. The print-on-demand version of the user guide (AcroHelpForPrint.pdf) is in the Help folder on your Acrobat CD.

Adobe Acrobat Tour Gives you a quick overview of Acrobat. This online tour uses sample files to illustrate some of the most important features in the software and includes step-by-step instructions for working with those features yourself. To start the tour, choose Acrobat Tour from the Acrobat Help menu.

You'll find a print-on-demand version of the tour (AcroTourForPrint.pdf) in the Help folder on your Acrobat CD.

The Adobe Web site

Visit the Adobe Web site for up-to-the minute information on technology related to Acrobat, links to Acrobat plug-ins, product tips, support updates, and much more.

In Acrobat, click the Adobe Web site button , or choose File > Adobe Online. Use the dialog box that appears to update pages from the Web site manually, to configure how often to update pages automatically, or to set up your proxy service.

In your Web browser, you can go to the main page of the Adobe Web site by entering the URL www.adobe.com.

On the Adobe Web site home page, you can click a country name in the Adobe Sites pop-up menu to choose a language for viewing the site. The exact information in the site may vary from one language version to another.

Classroom in a Book

Classroom in a Book is the official training series for Adobe software developed by experts at Adobe and published by Adobe Press. For information on purchasing *Adobe Acrobat 4.0 Classroom in a Book*, visit the Adobe Web site (www.adobe.com), or contact your local book distributor.

Training & Certification

The Adobe Training & Certification Programs are designed to help Adobe customers improve and promote their product proficiency skills. The Adobe Certified Expert (ACE) program is designed to recognize the high-level skills of expert users. Adobe Certified Training Providers (ACTP) use only Adobe Certified Experts to teach Adobe software classes. Available in either ACTP classrooms or on site, the ACE program is the best way to master Adobe products. For Adobe Certified Training Programs information, visit the Partnering with Adobe Website at partners.adobe.com, where you can link to the appropriate regional site for your location.

About the Acrobat package

The Acrobat package includes the Adobe Acrobat CD-ROM, *Adobe Acrobat Getting Started* (a printed copy of this chapter), and a printed registration card.

The Adobe Acrobat CD contains the following:

- Adobe Acrobat software for your platform.
- Adobe Acrobat Reader software for your platform.
- Adobe PostScript printer drivers and other utilities you may need.
- An online user guide that provides complete documentation for Acrobat and its plug-ins.
- An interactive online Tour that takes you through Acrobat, with accompanying sample files and step-by-step instructions.
- Sample interactive forms and related materials to help you design your own forms in Acrobat.
- A Security folder with information from vendors who are providing digital signature capabilities in Acrobat.
- A Software Development Kit (SDK) with libraries, source code, and documentation for developing plug-ins that extend the functionality of Acrobat.
- Tryout versions of Adobe flagship products.

System requirements

Acrobat requires certain hardware and software components to be able to run properly. (See “Troubleshooting” in the online User Guide for tips on maximizing Acrobat performance and suggestions for reducing memory requirements.)

Windows

- An Intel® i486™ or Pentium® processor-based personal computer (Pentium recommended).
- Microsoft Windows 95, Windows 98, or Windows NT® 4.0 with Service Pack 3 or later.
- 16 MB of RAM for Acrobat on Windows 95 and Windows 98, 24 MB of RAM for Acrobat on Windows NT (32 MB recommended).
- 32 MB of RAM for the Paper Capture plug-in (64 MB recommended).
- A hard drive with at least 75 MB of available space (134 MB for Asian font support).
- A CD-ROM drive.

Mac OS

- An Apple Power Macintosh computer.
- Apple System Software version 7.5.3 or later for Acrobat.
- 6 MB of RAM for Acrobat (12 MB recommended).
- 16 MB of RAM for Distiller or the Paper Capture plug-in (32 MB recommended).
- A hard drive with at least 60 MB of available space (134 MB for Asian font support).
- A CD-ROM drive.

Registration

Please register your copy of Acrobat so that Adobe can provide you with the highest quality software, offer technical support, and keep you informed of new Acrobat software developments. You can use the enclosed registration card, or register online at the end of the installation process or at a later date. Follow the on-screen instructions to register at the end of the installation process.

To register online at a later date:

- 1 Follow the instructions for your platform:
 - In Windows, click the Start Menu, choose Programs > Adobe Acrobat 4.0, and click Register Acrobat 4.0.
 - In Mac OS, open the Adobe Acrobat 4.0 folder, and double-click the Adobe Registration Utility icon.
- 2 Follow the on-screen instructions to complete the registration.

Installing and starting Acrobat (Windows)

You install the Acrobat program files from the CD-ROM. Note that you cannot run Acrobat from the CD; you must install the components onto your hard drive and run the software from that drive.

Important: *If you have an earlier version of Acrobat on your system, Adobe recommends uninstalling it before installing Acrobat 4.0. See the documentation for the earlier Acrobat version for information on uninstalling.*

Installing Acrobat (Windows)

In addition to Adobe Acrobat, the Acrobat installer includes the AdobePS 4.2.4 (Windows 95/98) and 5.0.1 (Windows NT) printer drivers and a set of Distiller PostScript Printer Description (PPD) files. The PPD files provide information about the particular printer (such as what fonts are on the printer's ROM) for the AdobePS driver. Before using Distiller to create PDF files, you may need to select a PPD file for the printer you intend to use. (See Chapter 2, "Converting Electronic Files to PDF," in the online User Guide for details.)

The default installation in Windows includes macros that allow you to create PDF files easily in Microsoft Office applications. If you have Microsoft Word 97 or PowerPoint 97 on your system, the PDFMaker macro is installed. If you have Word 95, PowerPoint 95, or Excel 97 on your system, the PDFWriter macro is installed.

Note: *The serial number for your copy of the software is located on the printed registration card.*

To install Acrobat (Windows):

- 1 Restart Windows, and do not start any other applications.
 - 2 Insert the Adobe Acrobat CD into your CD-ROM drive.
 - 3 In the Adobe Acrobat 4.0 Setup dialog box, click Next whenever you are ready to proceed to the next panel. Follow the on-screen instructions to move past the introduction, to select a country, and to accept the license agreement.
 - 4 Select the type of installation you want:
 - Typical installs the program files for Acrobat, Acrobat Catalog, Acrobat Distiller, PDFWriter, PDFMaker, several standard plug-ins, and the online documentation.
 - Compact installs only the Acrobat, Distiller, PDFWriter, and PDFMaker program files.
 - Custom lets you specify what components to install. You can include any of the components in the typical installation, plus support for PDF documents with Asian-language text and the accessories QuickTime 3.0 and Photoshop® 5.0 PDF Plug-in.
-  *For a description of any component that can be installed, select Custom, and click Next. Then select the component in the list to see a description of it. You can click Back to return to the panel for selecting a type of installation if you do not intend to continue with the custom installation.*
- 5 If you want to change the destination folder for the Acrobat files, click Browse, and use the browser to locate a folder.
 - 6 Click Next.

7 If you selected custom installation, select the components you want to install, and click Next. The dialog box displays the amount of disk space required to install each component and the amount of space available. You can also select a component in the list and click Change to include or remove any item within that component.

Note: *The Acrobat Capture plug-in requires Acrobat and PDFWriter. If you select the Capture plug-in, you must also select Acrobat Program Files and PDFWriter Program Files or already have them installed.*

8 Enter your name, your organization (optional), and the serial number for your copy of the program, and then click Next.

9 Click Yes to verify the user information.

10 Click Next to begin the installation. When the process is complete, a message tells you that Acrobat is installed. You can register as part of the installation process, or you can cancel the registration when prompted and register at a later time.

11 Select Yes, and click Finish to restart your computer.

Configuring Photoshop and Illustrator for image or PDF editing in Acrobat

If you install Adobe Acrobat after installing Adobe Photoshop 5.0, Acrobat will automatically supply Photoshop with a PDF plug-in that enables you to take an image from a PDF document, edit it in Photoshop, save it, and return the image to the PDF document. If you install Photoshop after installing Acrobat, however, you may need to configure this application manually.

Adobe Illustrator® 7 and Illustrator 8 install a PDF plug-in that enables you to take a PDF page from a PDF document, edit it in Illustrator, save it, and return the page to the PDF document. There should be no need to configure this manually.

To configure Adobe Photoshop manually:

1 Copy the Photoshop plug-in file PDFFormat.8bi from the Program Files\Adobe\Acrobat 4.0\Acrobat folder to the Program Files\Adobe\Photoshop 5.0\Plug-ins\File Formats folder.

2 Quit Photoshop if it is running. The next time you start Photoshop, it should recognize the plug-in.

Starting Acrobat (Windows)

To use Acrobat, you must have installed the files from the CD onto your local hard drive. You cannot run Acrobat from your CD-ROM drive.

To start Acrobat (Windows):

Click the Start Menu, choose Programs > Adobe Acrobat 4.0, and click the name of the program you want to start. You can also double-click the Adobe Acrobat icon on your desktop to start the Acrobat program, or double-click a PDF file icon to start the program with that file open.

Start the Adobe Acrobat 4.0 program to view, enhance, or create PDF documents. Start Acrobat Catalog to build a searchable index for a collection of PDF documents. Start Acrobat Distiller to customize Distiller job options, change the Distiller preferences, set up watched folders, or convert PostScript files to PDF.

To start Acrobat without plug-ins (Windows):

Hold down Shift immediately after starting up the Acrobat program.

Uninstalling Acrobat (Windows)

You can remove all of the Acrobat components installed on your system with the Uninstall utility.

To uninstall Acrobat (Windows):

Click the Start Menu, choose Programs > Adobe Acrobat 4.0, and click Uninstall Adobe Acrobat 4.0. Click Yes to confirm that you want to remove the program.

Installing and starting Acrobat (Mac OS)

You install the Acrobat program files from the CD-ROM. Note that you cannot run Acrobat from the CD; you must install the components onto your hard drive and run the software from that drive.

Important: *If you have an earlier version of Acrobat on your system, Adobe recommends uninstalling it before installing Acrobat 4.0. See the documentation for the earlier Acrobat version for information on uninstalling.*

Installing Acrobat (Mac OS)

In addition to Adobe Acrobat, the Acrobat installer includes the AdobePS 8.5.1 printer driver and a set of Distiller PostScript Printer Description (PPD) files. The PPD files provide information about the particular printer (such as what fonts are on the printer's ROM) for the AdobePS driver. Before using Distiller to create PDF files, you may need to select a PPD file for the printer you intend to use. (See Chapter 2, "Converting Electronic Files to PDF," in the online User Guide for details.)

Note: The serial number for your copy of the software is located on the printed registration card.

To install Acrobat (Mac OS):

- 1 Insert the Adobe Acrobat CD into your CD-ROM drive.
- 2 Double-click the Install Adobe Acrobat 4.0 icon.
- 3 In the Adobe Acrobat Installer dialog box, click Continue to move past the introduction.
- 4 Specify the type of installation you want:
 - To use the standard installation, choose Easy Install from the pop-up menu. This installs the program files for Acrobat, Acrobat Catalog, Acrobat Distiller, PDFWriter, several standard plug-ins, and the online documentation.
 - To install only particular components, choose Custom Install, and select the components in the list box. You can include any of the components in Easy Install, plus support for PDF documents with Asian-language text (Language Kit) and the ability to display the Acrobat interface in French or German (European Language Files).

If you install the European Language Files and want to display Acrobat in French or German, choose File > Preferences > General in Acrobat after installing, and choose the language from the Application Language pop-up menu. The change takes effect the next time you start Acrobat.

 For a description of any component that can be installed, choose Custom Install to see a list of the components, and click the I button to the right of the component you want in the list.

- 5 Click Install, and follow the on-screen instructions to complete the installation. When the process is complete, a message tells you that Acrobat is installed. You can register as part of the installation process, or cancel the registration when prompted and do it at a later time.
- 6 Click Restart to restart your computer.

Installing QuickTime (Mac OS)

You need QuickTime to be able to play QuickTime movies pointed to from PDF files. QuickTime is installed on most Mac OS computers, but if you need it, you can install it from the Acrobat CD.

To install QuickTime (Mac OS):

- 1 Insert the Adobe Acrobat CD into your CD-ROM drive.
- 2 Open the QuickTime folder, and open the Readme file.
- 3 Follow the installation instructions in the Readme file.

Starting Acrobat (Mac OS)

To use Acrobat, you must have installed the files from the CD onto your local hard drive. You cannot run Acrobat from your CD drive.

To start Acrobat (Mac OS):

Open the Adobe Acrobat 4.0 folder, and double-click the icon for the program you want to start. Or double-click a PDF file icon to start the program with that file open.

Start the Adobe Acrobat 4.0 program to view, enhance, or create PDF documents. Start Acrobat Catalog to build a searchable index for a collection of PDF documents. Start Acrobat Distiller to customize Distiller job options, change the Distiller preferences, set up watched folders, or convert PostScript files to PDF.

If you installed Japanese fonts with Acrobat, the first time you start Distiller you are asked to process the fonts for use with Distiller. Click OK to allow Distiller to process the fonts. (See Chapter 3, “Setting Acrobat Distiller Options” in the online User Guide for more information.)

To start Acrobat without plug-ins (Mac OS):

Hold down Shift immediately after starting up the Acrobat program.

Managing plug-ins

Acrobat uses plug-ins to add more functionality. Plug-ins increase the required amount of memory needed to run Acrobat. To minimize the amount of memory needed to run Acrobat, you may want to install only the plug-ins you use with the program. A plug-in must be located in the Acrobat Plug-ins folder to load with Acrobat. If the plug-in is moved to another location, it will not load with the program. Alternatively, you can temporarily disable plug-ins when starting Acrobat.

If you install Acrobat after you install Photoshop, the Acrobat installer will automatically supply Photoshop with a PDF plug-in that enables you to edit an image in a PDF document using Photoshop. With this plug-in, you can edit an image in Photoshop while in the PDF document, save the changes, and automatically return the image to the PDF document for viewing. The Acrobat Installer puts the required Photoshop plug-in in the File Formats folder in your Photoshop application folder. The plug-in file is named PDFFormat.8bi (Windows) or PDFFormat (Mac OS). If you install Photoshop after you've installed Acrobat, you will need to configure the application manually.

Adobe Illustrator 7.0 and 8.0 automatically install a PDF plug-in that enables you to select a graphic object in a PDF document, edit it in Illustrator, save the changes, and automatically return the image to the PDF document for viewing. There should be no need to configure this manually.

To configure Adobe Photoshop to work with Acrobat:

- 1 Open Windows Explorer and locate the Photoshop plug-in in Desktop > Program > Files > Adobe > Acrobat 4.0 > Acrobat > PDFFormat.8bi.
- 2 Copy this file to Desktop > Program Files > Adobe > Photoshop 5.0 > Plug-ins > File > Formats.
- 3 Shut down Photoshop if it is currently running. When you restart Photoshop, it will recognize the new plug-in.

To disable a plug-in:

- 1 Open the Plug-ins folder in your Acrobat folder.
- 2 Select the plug-ins you do not want to load. Some of the plug-ins may be in folders within the Plug-ins folder.
- 3 Move the selected plug-ins to the Optional folder in the Acrobat folder (Windows) or the Optional Plug-ins folder in the Acrobat folder (Mac OS).

To temporarily disable all plug-ins:

Hold down the Shift key immediately after starting the Acrobat program.

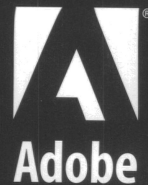
To increase the processing speed of the Paper Capture plug-in:

Do one of the following:

- Add more RAM than the required 32 MB minimum.
- In Windows, have available the required 32 MB of RAM and free disk space equal to twice the size of the largest uncompressed image you will process.

Adobe® Acrobat®

The essential tool for universal document exchange



Adobe Systems Incorporated
345 Park Avenue, San Jose, CA 95110-2704 USA
www.adobe.com

90012101 2/99



WINDOWS®
MACINTOSH



CustomerFirst®

Your

ready-to-use

technical support

options.

inside!

Keep this handy!

Pay as you go

for occasional help.

Adobe CustomerFirst offers two pay-as-you-go options, so you can pay for assistance as the need arises after your complimentary support period ends.

Get toll-free phone

support with an annual agreement.

The best option for extending person-to-person support is through an Adobe CustomerFirst Alliance annual support agreement. One price buys you a year's worth of toll-free, priority-routed access for any of the registered and supported Adobe products you own, plus access to the Web messaging feature offered exclusively to CustomerFirst contract holders.

To sign up, 
800-685-3652

and extend your telephone support for a year.

The telephone support options described here are available only in the U.S. and Canada. See the back page for support options in other areas.

How to use pay-as-you-go support

You pay the phone charge and any additional fee. Please have your product serial number or Adobe customer ID number handy. All prices quoted are in U.S. dollars.

900-number access

Charged to your phone bill. Available only in the U.S.

Windows® products:	Pay \$2/minute. Call 900-555-2200 .
Macintosh products:	Pay \$2/minute. Call 900-555-3300 .
UNIX® products:	Pay \$3/minute. Call 900-555-4400 .

Flat fee

Charged to your credit card. Fee covers the support needed to resolve an issue. Available only in the U.S. and Canada.

Macintosh or	
Windows products:	Pay \$25/incident. Call 206-675-6126 .
UNIX products:	Pay \$40/incident. Call 206-675-6126 .

How to buy a CustomerFirst Alliance support agreement

You pay one fee for a year of toll-free support. Additional registered products can be added to the multiproduct contracts at no additional charge. Three options are available to meet your particular needs. Available only in the U.S. and Canada. All prices quoted are in U.S. dollars.

Alliance Toll-free access, priority routing	For one person wanting support for only one Adobe product Example: Support for only Adobe PageMaker	Macintosh product: \$149/year Windows product: \$149/year UNIX product: \$249/year
Alliance Plus Toll-free access, priority routing	For one person wanting support for multiple Adobe products (any combination) Example: Support for Adobe Illustrator, Adobe Photoshop, and Adobe Dimensions for Macintosh and Windows	Macintosh and/or Windows products: \$399/year UNIX products: \$599/year
Alliance Premium Toll-free access, priority routing	For workgroups wanting support for multiple Adobe products (any combination) Example: Support for multiple users and copies of Adobe FrameMaker, Adobe Acrobat, and Adobe Illustrator	Macintosh and/or Windows products: \$1,999/year for the first ten users, and \$199 for each additional user UNIX products: \$1,999/year for the first five users, and \$399 for each additional user

Access free technical info

online—any time, any day.

If you have e-mail, a fax machine, Internet access, or an online communications service, you have round-the-clock access to free technical information online.

How to retrieve free technical information

You pay only the cost of the connection.

By Internet

Visit the Adobe Web site at **www.adobe.com** to search our technical support databases, participate in user- to-user forums, or download free plug-ins, filters, or updates.

By e-mail

Send an e-mail to **techdocs@adobe.com** to receive an automatic e-mail response containing a technical reference document, fact sheet, or answers to common questions. More than 1,000 technical documents are available. (When you send your first e-mail to this service, you'll receive an e-mail with complete instructions about how to request documents.)

By fax

Call our FaxYI line at **650-556-8481** to receive automatic faxes of fact sheets and answers to common questions for your Adobe products. More than 1,400 technical reference documents are available. For an index, follow the phone prompts and have your fax number handy.

Live outside of the

U.S. and Canada?

The telephone support services offered through Adobe CustomerFirst are available only in the U.S. and Canada. However, if you live outside of the U.S. and Canada, you can still access our free online technical resources, and you can contact a local Adobe distributor or other third party that may provide technical support in your area. Visit our World Wide Web site at **www.adobe.com** for information about how to contact an Adobe distributor in your country.



Adobe Systems Incorporated
345 Park Avenue
San Jose, CA 95110-2704 USA

World Wide Web
www.adobe.com

This brochure was created using Adobe PageMaker, Adobe Photoshop, and Adobe Illustrator software, and font software from the Adobe Type Library.

Adobe, the Adobe logo, Acrobat, Acrobat Exchange, Adobe Dimensions, Adobe Font Folio, Adobe PhotoDeluxe, Adobe Premiere, Adobe Type Manager, After Effects, ATM, CustomerFirst, Distiller, FrameMaker, FrameViewer, GoLive, Illustrator, ImageReady, ImageStyle, InDesign, PageMaker, PageMill, Photoshop, and Streamline are trademarks of Adobe Systems Incorporated. Macintosh is a trademark of Apple Computer, Inc., registered in the United States and other countries. Windows is either a registered trademark or a trademark of Microsoft Corporation in the United States and/or other countries. UNIX is a registered trademark of The Open Group. All other trademarks are the property of their respective owners.

© 1999 Adobe Systems Incorporated. All rights reserved. Printed in the USA. 90017200



CustomerFirst™

Adobe CustomerFirst is a portfolio of complimentary and fee-based service options that comes with every Adobe product you buy. Our award-winning service offers person-to-person technical support, Web messaging, and unlimited 24-hour access to our technical information resources, as well as one-year subscription to Adobe Magazine.

Use your complimentary

phone support period.

Your registered Adobe product includes a period of complimentary, person-to-person phone support that begins with your first call. Just dial the technical support number for the Adobe product you own, and you're on your way to resolving your issue with our expert staff alongside you.

How to use complimentary person-to-person support

You pay only the cost of the call. You may activate your support period at any time after you register a product. Each product has its own support duration. Technicians are available Monday through Friday, 6 A.M. to 5 P.M. PST. (Technicians will not be available during departmental meetings on Wednesday and Friday from 2 P.M. to 3 P.M. PST. (Adobe reserves the right to make changes to this schedule as necessary due to business needs.)

Look up your Adobe product's technical support number

By e-mail Send e-mail to techdocs@adobe.com with **499908** in the subject line. (No other message is necessary.)

By fax Call our FaxYI line at **650-556-8481** and request Document 499908.

By phone Call **800-879-3219** and listen to the automated directory.

How long your product's complimentary support period lasts*

For Level I products

Receive support for one incident for a first-time or upgrade[†] purchase.

Adobe Dimensions®	Adobe Streamline™
Adobe FrameViewer®	Adobe Type Manager® (ATM®)
Adobe PageMill®	Type packages and products
Adobe PhotoDeluxe®	Limited Edition (LE) versions of products
	Not for Resale (NFR) versions of products

For Level II products

Receive 90 days of support for a first-time purchase, or 30 days for an upgrade.[†]

Adobe Acrobat®	Adobe GoLive™
Adobe Acrobat Distiller®	Adobe Illustrator®
Adobe Acrobat Exchange®	Adobe ImageReady™
Adobe Acrobat Pro	Adobe InDesign™
Adobe After Effects®	Adobe PageMaker®
Adobe Font Folio™	Adobe PageMaker Plus
Adobe FrameMaker®	Adobe Photoshop®
Adobe FrameMaker + SGML	Adobe Premiere®

For a list of currently supported Level I and Level II products, please visit our Web site at www.adobe.com.

*Free products, such as Adobe Acrobat Reader software, come with person-to-person technical support only through our pay-as-you-go options or an annual, multiproduct support agreement (both described in this brochure).

[†]An upgrade is a subsequent version of an Adobe product you have already purchased (e.g., versions 4.1 and 5.0 are upgrades to version 4.0). An update contains minor adjustments (e.g., version 4.01 is an update to version 4.0).

*Fill out and send in this card,
or register online at www.adobe.com*

Register now and receive these great benefits:

- ▶ Technical support
- ▶ Early notification of product upgrades
- ▶ New product announcements and special offers



REGISTER



We make registration as simple as possible.

Choose one of these options:

- **ONLINE**

Follow the prompts during installation to register by modem.

- **VIA THE WEB**

Go to www.adobe.com

- **By fax**

Fax the completed product registration card to 206-720-2027, 24 hours a day, 7 days a week.

- **By mail**

U.S. customers: Detach and then mail the product registration card.

Canadian customers: Place the registration card in an envelope, affix postage, and then mail to the address on the back of the registration card.

We're always here to help.

Complimentary Person-to-Person Support

When you register your retail product, you receive complimentary technical support from specialists for 90 days from the date of your first call.

To get the technical support phone number for the product you purchased, visit the Adobe Web site at www.adobe.com or call 800-879-3219.

World Wide Web

Visit our Support & Services area on the Web at www.adobe.com to search our technical support databases, participate in user-to-user forums, or download free software updates.

Automated Technical Support

Adobe® FaxYI Fax-Response System. Receive technical and product information by fax. Call 206-675-6137, 24 hours a day, 7 days a week.

E-mail

To easily obtain technical information by e-mail, 24 hours a day, 7 days a week, send inquiries to techdocs@adobe.com.

For More Information

To learn about other service programs in the U.S. and Canada, go to www.adobe.com or call Adobe CustomerFirst® at 800-685-3652.

Visit us at www.adobe.com

Whether your medium is paper film, video, CD-ROM, or the Web, let the experts and www.adobe.com spark your imagination and stoke your creative fires.

www.adobe.com features

- Tips & Techniques
- Interviews
- Digital Gallery
- Software Plug-ins and Patches
- Tech Solutions Database
- And More

Use your serial number labels

Your product's CD holder includes labels with your serial number. Apply them to your manual or any other place you can access easily. You'll need your serial number to receive technical support and future upgrades.

Adobe, the Adobe logo, Acrobat, Adobe Dimensions, Adobe PhotoDeluxe, Adobe Premiere, After Effects, ATM, CustomerFirst, FrameMaker, FrameViewer, GoLive, Illustrator, InDesign, ImageReady, ImageStyle, PageMaker, PageMill, Photoshop, and Streamline are trademarks of Adobe Systems Incorporated. Macintosh is a trademark of Apple Computer, Inc. registered in the United States and other countries. Windows and Windows NT are either registered trademarks or trademarks of Microsoft Corporation in the United States and/or other countries. UNIX is a registered trademark of The Open Group. All other trademarks are the property of their respective owners.© 1999 Adobe Systems Incorporated. All rights reserved. Printed in the USA. 90016173 7/99



Registration Card—For use in the United States and Canada ONLY

License Notice: By using the product or registering with Adobe, you confirm that you have read the End-User License Agreement included with your Adobe® software package and that you agree to be bound by its terms.

Privacy Notice: You understand and agree that Adobe may access, store, and use your customer profile in any of the countries in which Adobe offices are located, including, without limitation, the United States.

First name (please print)															Initial					Last name														
Business/Organization name (leave blank if personal copy)																																		
Department name																																		
Street address																																		
City															State/Prov.										ZIP/Postal code									
Country																																		
Daytime telephone															Fax number																			
E-mail (by giving Adobe your e-mail address, you agree to receive e-mail from us)																																		

1. The best way to contact me: a. ☐ Mail b. ☐ Phone c. ☐ E-mail d. ☐ Fax
2. Product is for: a. ☐ Macintosh b. ☐ Windows® c. ☐ Windows NT® d. ☐ UNIX® z. ☐ Other _____
3. Are you registering this product for: a. ☐ Yourself b. ☐ Organization z. ☐ Other _____
4. Do you have formal training in graphic design? a. ☐ Yes b. ☐ No
5. What is your job function? (check one)
- | | | |
|--|---|--|
| a. ☐ Administrative | k. ☐ Finance | u. ☐ Real Estate |
| b. ☐ Advertising | l. ☐ Fine Art/Illustration | v. ☐ Sales |
| c. ☐ Architecture | m. ☐ Graphic Design | w. ☐ Technical Writer/Publisher |
| d. ☐ Banking | n. ☐ Household Management | x. ☐ Web Design |
| e. ☐ Commercial/Digital Printer | o. ☐ Industrial Design | z. ☐ Other |
| f. ☐ DP/MIS | p. ☐ Manufacturing | |
| g. ☐ Educator/Student | q. ☐ Marketing | |
| h. ☐ Engineering/Scientific | r. ☐ Photography | |
| i. ☐ Executive/Management | s. ☐ Prepress/Layout | |
| j. ☐ Film and Video Production | t. ☐ Professional Services | |
6. What other Adobe applications do you have installed on your computer(s)? (check all that apply)
- | | | |
|--|---|---|
| a. ☐ Adobe Acrobat® | i. ☐ Adobe Illustrator® | q. ☐ Adobe Premiere® |
| b. ☐ Adobe Acrobat Reader (free download) | j. ☐ Adobe ImageReady™ | r. ☐ Adobe Streamline™ |
| c. ☐ Adobe After Effects® | k. ☐ Adobe ImageStyler™ | s. ☐ Adobe Type Products |
| d. ☐ Adobe Dimensions® | l. ☐ Adobe PageMaker® | t. ☐ ATM® Deluxe |
| e. ☐ Adobe FrameMaker® | m. ☐ Adobe PageMill® | u. ☐ InDesign™ |
| f. ☐ Adobe FrameMaker+SGML | n. ☐ Adobe PhotoDeluxe® Business Edition | v. ☐ PhotoShop® LE |
| g. ☐ Adobe FrameViewer® | o. ☐ Adobe PhotoDeluxe Home Edition | w. ☐ PageMaker® 6.5 Plus |
| h. ☐ Adobe GoLive™ | p. ☐ Adobe Photoshop® | z. ☐ Other |
7. Primary business of your company (check one)
- | | | |
|---|--|---|
| a. ☐ Advertising/PR/Marketing | i. ☐ Financial Services | q. ☐ Pharmaceutical |
| b. ☐ Architecture/Engineering | j. ☐ Government | r. ☐ Photography |
| c. ☐ Banking | k. ☐ Graphic Design | s. ☐ Printing/Publishing |
| d. ☐ Broadcasting | l. ☐ Health/Medical Services | t. ☐ Real Estate |
| e. ☐ Communications | m. ☐ Insurance | u. ☐ Service Bureau |
| f. ☐ Computer Hardware | n. ☐ Manufacturing (1) | v. ☐ Transportation |
| g. ☐ Computer Software | o. ☐ Nonprofit | w. ☐ Web Design |
| h. ☐ Film and Video Production | p. ☐ Other Professional Business Services | z. ☐ Other |
8. I use Adobe Products for (check all that apply): a. ☐ Designing and creating Web sites b. ☐ Creating printed materials
- c. ☐ Printing technologies d. ☐ Video/Motion graphics
9. How many hours a week do you use Adobe products? a. ☐ 9 or less b. ☐ 10–19 c. ☐ 20–29 d. ☐ 30 or more
10. How many employees work at your company (including all work sites)? a. ☐ 1–9 b. ☐ 10–49 c. ☐ 50–99 d. ☐ 100–499
- e. ☐ 500–999 f. ☐ 1,000+ g. ☐ Don't know
11. Occasionally we make our mailing list available to carefully selected companies. If you do not wish to have your name included, please check here. a. ☐

Your Serial Number(s)

Card ID R11

ADOBE ACROBAT
KWW400E7151058-212

R 11



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO 768 SEATTLE WA

POSTAGE WILL BE PAID BY ADDRESSEE

PRODUCT REGISTRATION
ADOBE SYSTEMS INCORPORATED
PO BOX 34005
SEATTLE WA 98124-9860



Fold here, and seal before mailing